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| Part B: FOR CERTIFICATE IV IN TRAINING AND ASSESSMENT (TAE40116) LEARNERS ONLY |
| If you plan to pursue a career as a trainer and assessor:   1. Are you aware you must have relevant industry experience and qualifications to the level that you are planning to train and assess?   Yes No  We recommend you to read the information provided in this link from ASQA’s website thoroughly to understand the requirements you will need to meet to become a qualified trainer and assessor. <https://www.asqa.gov.au/standards/training-assessment/clauses-1.13-to-1.16>   1. Please list the courses that you plan to train and assess as a VET trainer and assessor:  |  | | --- | |  | |  | |  | |  |  1. Please list what academic qualifications you have that demonstrate your capability to deliver the above listed qualifications or courses:  |  | | --- | |  | |  | |  | |  | |  |  1. At Frontier, we have contextualised training and assessment resources for different training packages. Would you like to undertake contextualised, industry specific assessments?   Yes No   1. Trainers and assessors need to show how they have maintained, upgraded or developed new skills relevant to current industry needs. Please list below any relevant and current work experience that will enable to deliver the above listed qualifications or courses:  |  | | --- | |  | |  | |  | |  | |  |  1. How are you planning to keep yourself up-to-date with the industry requirements and VET regulatory reforms, changes, and improvements?  |  | | --- | |  | |  |   Frontier provides its graduated learners with 6 months of access to professional development online workshops. Please join the Trainer and Assessor Community to participate in those workshops: <https://www.facebook.com/groups/frontierprofessionaldevelopment/> |
| If you are planning to undertake the Certificate IV TAE online or complete the course assessments at your pace, you must make sure you will have access to the items listed below while completing your assessments. If you do not have access to any of the items listed below, you must let us know prior to your course commencement to arrange the resources for you as an additional support. |
| 1. You will be required to deliver 3 training sessions to audiences of eight people in the unit TAEDEL401 Plan, organise and deliver group-based learning. Will you be able to arrange 8 learners to conduct such training sessions?   Yes, I currently work for a training organisation that could grant me access to at least 8 current learners for the training sessions.  Yes, I can deliver the three training sessions at my current workplace to 8 work colleagues.  Yes, I can create a learning environment at my home and I have 8 friends or family members that could attend my training sessions.  No, I won’t be able to organise a training session with 8 students to meet the requirements of the above-mentioned unit.   1. You will be required to conduct coaching/mentoring sessions with two individuals in unit TAEDEL402 Plan, organise and facilitate learning in the workplace. Will you be able to arrange two (2) individuals to conduct those sessions?   Yes, I currently work for a training organisation that could grant me access to 2 current learners for the sessions.  Yes, I have (2) work colleagues that are willing to participate.  No, I don’t have anyone who has volunteered for the coaching and mentoring sessions.  Please note that family and friends are not an option for this activity as it is relevant to workplace delivery and facilitation.   1. You will be required to assess five candidates under the supervision of a qualified assessor for unit TAEASS402 Assess competence. Will you have access to five candidates who are willing to complete assessments and to be assessed?   Yes, I am working for a Training Organisation and I can arrange real learners and one of my colleagues, who is a qualified trainer and assessor can supervise me while I assess them.  Yes, one of my colleagues at my workplace is a trainer and assessor and I have other five colleagues that are happy to be assessed.  No, I won’t have access to five candidates and a supervisor with a TAE Certificate.   1. You will be required to use two strategies that address the language or literacy challenges of real (enrolled) vocational learners when delivering training to them – and also use advice from specialist LLN practitioners – in unit TAELLN411 Address adult language, literacy and numeracy skills. Will you have access to deliver this to real vocational learners, and access to an LLN specialist?   Yes, I am working for a Training organisation and I have access to real vocational learners and an LLN specialist.  Yes, I will have access to real vocational learners and an LLN specialist at my workplace.  No, I won’t have access to neither.   1. You will be required to conduct a validation for three units of competency. Will you have access to assessment resources for three units of competency?   Yes, I have access to three units of competency assessment resources.  No, I don’t have access to any resources.   1. Did you know that while you are undergoing your training and assessment you can still train (not assess) under the supervision of a qualified trainer? If you are planning to work under such supervision, arrangements will be required to hold one of the following:   TAESS00007 Enterprise Trainer—Presenting Skill Set  TAESS00014 Enterprise Trainer—Presenting Skill Set (or its successor)  TAESS00008 Enterprise Trainer—Mentoring Skill Set  TAESS00013 Enterprise Trainer—Mentoring Skill Set (or its successor)  TAESS00003 Enterprise Trainer and Assessor Skill Set  TAESS00015 Enterprise Trainer and Assessor Skill Set (or its successor).  Please read the link provided from ASQA for more information  https://www.asqa.gov.au/standards/training-assessment/clauses-1.17-to-1.20  Please speak with one of our student support officers by emailing studentsupport@frontier.edu.au or by calling us at 03 9041-1820. We will issue you a statement of attainment that will enable you to start training under supervision once you complete one of the following skill sets listed above. |