

**TAE40116
CERTIFICATE IV
TRAINING AND
ASSESSMENT**

**SELF-PACED
STUDY**

LEARN ANYTIME, ANYWHERE

Cannot dedicate fixed hours each week to pursue TAE40116 Certificate IV in Training and Assessment at Frontier? Learn at your pace with our exclusive Self-Paced Study option that is delivered completely through our efficient online learning management system. Now, you can study, upskill and build your career on the go.



**NATIONALLY
RECOGNISED
COURSE**



**EASY
PAYMENT
OPTIONS**



**JOB
PLACEMENT
SUPPORT**

768 HOURS

**SUPERVISED:
720 HOURS
UNSUPERVISED:
48 HOURS**



**GREAT
WORK-LIFE
BALANCE**



**FLEXIBLE
INTAKE DATES**



WHO IS IT FOR?

Individuals with some industry experience and knowledge who can manage self-study with limited support.

COURSE FEE*

\$2200 Regular

DELIVERY METHOD

Supervised Hours: 2 hour per week support session over 24 weeks
Self Paced: 720 hours spread across 8 months

COURSE DURATION

768 hours, spread over 8 months



COURSE HIGHLIGHTS

- ◊ Practical, Hands-on Learning
- ◊ Minimum Take Away Assignments to Stay Stress Free After Classes
- ◊ Continue Your Self-paced Study with Our Online Learning Management System
- ◊ Weekly Support Sessions to Enhance Learning
- ◊ Assistance in Developing Trainer Assessor Matrix
- ◊ Additional Paid Service to Get Your CV & Cover Letter from a Qualified Resumologist to Make You Job Ready

UNITS OF COMPETENCY

CORE UNITS:

- ◊ **TAEASS401** Plan Assessment Activities and Processes
- ◊ **TAEASS402** Assess Competence
- ◊ **TAEASS403** Participate in Assessment Validation
- ◊ **TAEASS502** Design and Develop Assessment Tools
- ◊ **TAEDEL401** Plan, Organise and Deliver Group-based Learning
- ◊ **TAEDEL402** Plan, Organise and Facilitate Learning in the Workplace
- ◊ **TAEDES401** Design and Develop Learning Programs
- ◊ **TAEDES402** Use Training Packages and Accredited Courses to Meet Client Needs
- ◊ **TAELLN411** Address Adult Language, Literacy and Numeracy Skills

ELECTIVE UNIT:

- ◊ **TAEDEL301** Provide Work Skill Instruction

YOUR EXPERIENCE COUNTS

- ◊ Easy Credit Transfer for Previously Attained Units
- ◊ Recognition of Prior Learning for Experienced Candidates

UNLOCK A WORLD OF OPPORTUNITIES

Complete TAE40116 Certificate IV Training and Assessment and Become Job Ready for Several Roles:

- ◊ RTO Trainer or Assessor
- ◊ Enterprise Trainer or Assessor
- ◊ Training Advisor
- ◊ Corporate Trainer
- ◊ TAFE Instructor
- ◊ Industry Professional
- ◊ Instructional Designer
- ◊ Vocational Education Teacher

EXTENSIVE STUDENT SUPPORT

- ◊ Free and Paid Academic Support
- ◊ Non Academic Support
- ◊ Easy Complaints and Appeal Policies
- ◊ Health and Safety
- ◊ Job Placement Support
- ◊ Simple Withdrawal & Refund Policies
- ◊ Reasonable adjustment in Compelling/Compassionate situations
- ◊ Re-apply only for Incomplete Units Post Cost Duration
- ◊ 3 Free attempts & 2 Free Re-attempts
- ◊ Affordable Re-attempt Assessment Fee after Third Attempt

WE HAVE TWO MORE DELIVERY METHODS FOR YOU

Immersive Learning Workshop

Face to Face Classes:
5 Days of 8 Hours each for 5 Weeks, Alternating every Week for Training and Assessment.
Additional 2 Hour per Week Support Session over 24 Weeks.

Self-Paced Study:
248 Hours spread across 8 Months.

Partial Study Workshop

Face to Face: Weekend classes (Sat Only)- 8 hours per day over 12 weeks or 4 hours per day over 24 weeks.

Evening class (2 days a week)- 4 hours per day over 12 weeks
Additional 2 hours per week support session over 24 weeks

Self Paced: 248 hours spread across 8 months

APPLY NOW WITH 5 EASY STEPS

- Contact Your Course Advisor
- Take Your LLN Pre-enrolment Test
- Fill Up Your Application Form Online,
- Over the Phone or at Our Campus
Submit the Form Online, via Mail or at Our Campus
- Choose from a Range of Flexible Payments and Complete your Application

FLEXIBLE PAYMENT OPTIONS



EZYPAY®



Frontier does not accept an initial payment over \$1500. Refer to our fees and refund policy to check our different payment plans.



ENTRY REQUIREMENTS

Ability to demonstrate that learners can provide access to resources to undertake assessments on their own.

Sufficiently proficient in English (read, write and speak)

Previous qualification to AQF Level 4 or above

Ability to work in a highly regulated environment

Ability to demonstrate vocational competency in the proposed industry.

Digital Literacy to the extent of undertaking training and assessment online

21 years of age or above

FREQUENTLY ASKED QUESTIONS (FAQ)

What if I cannot complete my course in 8 months?

In case you fail to complete your TAE course in 8 months, you can re-apply for the incomplete units at a nominal fee and continue until completion.

Can I withdraw from the course after enrolment?

After enrolling for a course, you get a 5 day cooling off period to decide if you wish to continue with the classes and units. If you withdraw in this period, you get a full refund minus \$250 payable towards the administrative costs.

A student is not eligible for any refund in case of withdrawal if:

- He/She has enrolled for a short course
- He/She withdraws during the course delivery period

Am I eligible to become a trainer and assessor immediately after completing Certificate IV Training and Assessment?

In order to become a trainer and assessor after completing the course, you must meet the industry currency and compliance for the industry you have chosen. This depends upon your experience in the industry, volunteer work in the field and qualifications which need to meet the level that you wish to train and assess. This can be gained by:

- Working part time in the industry
- Taking up accredited training for the industry
- Engaging with the industry
- Being part of industry associations
- Reading material related to the industry
- Staying current with technology and trends in the industry

What if I miss my scheduled classes?

Recorded classes are available for students to make up for missed classes. Our supportive faculty will also help you cope with any difficulties that you have with units as a result of missed classes.

How can I transfer credits from other vocational competencies?

You can transfer course credits for any previously attained, equivalent units within your current enrolment. You can also transfer credits if the training packages that you have completed earlier supersede or are equivalent to the current units as per the Training Package Guidelines.

WHY FRONTIER?

At Frontier, our mission is to create a strong impact and leave an imprint on the community by empowering students through accessible, high quality education.

Ask for the VERTO SKILL CHECKPOINT program available if you are between the age group of 45-70 years.

20 YEARS OF
EXCELLENCE

COMMITTED TO
HIGH QUALITY
EDUCATION

BEST
LEARNING
OUTCOME

OVER 8000
HAPPY
STUDENTS

MULTICULTURAL
ENVIRONMENT

FRIENDLY AND
SUPPORTIVE
FACULTY AND
STAFF



“ The future starts today,
not tomorrow ”

- Pope John Paul II

**ENROLL NOW AND BUILD THE
CAREER OF YOUR DREAMS**



**CONTACT YOUR
COURSE ADVISOR**
(03) 9041 1820
info@frontier.edu.au

 **Frontier**
INSTITUTE OF TECHNOLOGY
LEARN YOUR WAY

RTO 21244

frontier.edu.au


NATIONALLY RECOGNISED
TRAINING

Fees for RPL course varies. Get in touch with your course advisor for details. Fees subject to change as per market requirements and Frontier's discretion.